

Privacy Policy

on data processing related to the general electronic contact with the Hungarian University of
Agriculture and Life Sciences

1. Data controller

Name:	Hungarian University of Agriculture and Life Sciences
Represented by:	Dr. Csaba Gyuricza
Position of representative:	rector
Email:	adatvedelem@uni-mate.hu
Phone:	+36-28-522-000
Website:	www.uni-mate.hu
Seat:	1. Páter Károly u. Gödöllő, 2100
Postal Address:	Gödöllő, 2103, PO Box: 303
Tax ID number:	19294784-4-44
Data Processing Officer:	Bence Györe
Data Processing Officer's Email:	dpo@uni-mate.hu

2. Legal background

The Hungarian University of Agriculture and Life Sciences (*hereinafter referred to as the University*) processes personal data relating to the general electronic contact with the University in accordance with the following legislation:

[REGULATION 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL OF 27 APRIL 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95//46/EC \(hereinafter: GDPR\)](#)

3. The scope of the processed personal data and the purpose, the legal basis and the length of data processing

Personal Data	Purpose of Data Processing	Legal basis of Data Processing	Length of Data Processing
Name	managing contact with the University, as an institution performing public service	performance of a task carried out in the public interest [GDPR Art. 6 (1) e)]	until the purpose of the processing has been fulfilled, or until the end of the general limitation period (5 years), or, depending on the type of case, in accordance with the University's Documentation Policy
E-mail			
Other personal data given in the message			

4. Data security measures

4.1. Data storage

The personal data and the documents submitted to the website are stored electronically. The University will take technical and organisational measures to protect the security of data processing in order to ensure an appropriate level of protection against data processing risks. The University's information technology system and network are protected against computer fraud, espionage, sabotage, vandalism, fire, flooding, computer viruses and other attacks. The operator will ensure security through server-level and application-level protection procedures. It will also take appropriate measures to protect, amongst other things, against unauthorised access to personal data, their alteration, disclosure, deletion, destruction, accidental destruction, damage or inaccessibility resulting from the alteration of technology.

The University uses the following data processors:

For electronic correspondence: Microsoft Magyarország Kft, i.e. the Hungarian subsidiary of Microsoft Corporation, operating Microsoft 365 Business' Microsoft Outlook: Head office: 3 Graphisoft Park, 1031 Budapest, tax ID number: 10836653-2-44, company registration number: 01-09-262313.

4.2. Access to data and data transfer

Access to your data is granted to the staff of the departments involved in the management of the contact form / the given email address to the extent necessary to perform their work and related to the field determined by their responsibilities. Your personal data will not be transferred to any third party.

5. Data subject rights related to data processing

You can exercise your data subject rights related to data processing through the contact details indicated in Point 1.

5.1. Right to information and access

You shall have the right to obtain information whether your personal data is being processed, and if yes, which personal data, for what data processing purposes, on what legal grounds, from what sources and for how long. You may request access to the processed personal data, e.g. in the form of a copy. We will comply with your request within one month of submitting the request. [GDPR Art. 15].

5.2. Right to rectification

You shall have the right to request the rectification, modification, correction and the completion of your personal data. We will seek to comply with your request without undue delay. [GDPR Art. 16].

5.3. Right to erasure and right 'to be forgotten'

You shall have the right to request the deletion of your personal data. We will seek to comply with your request if the conditions allow [GDPR Art. 17].

5.4. Right to restriction of processing

You shall have the right to request the restriction of data processing [GDPR Art. 18]

- if you believe the data are inaccurate or not up-to-date. In such cases, we will suspend data processing until the accuracy of the data is verified.
- if data processing is unlawful and you oppose the erasure of the personal data. In such cases, we will block your data.
- if we no longer need the data, but you require them for the establishment, exercise or defence of legal claims.
- if you object to data processing. In such cases, the restriction will apply until it is determined whether the University's legitimate grounds override your legitimate rights.

5.5. Right to object

You shall have the right to object to processing of personal data on grounds relating to your particular situation or when the data processing is against your will and you contest its legitimate grounds. In such cases, we will examine within one month whether the grounds of your objection override the University's legitimate grounds. [GDPR Art. 21].

6. Remedies relating to data processing

The University's Data Protection Officer is entitled to take action in the event of problems or comments relating to data processing. Please report the problem to the Data Protection Officer in the first instance, using the contact details provided in section 1. We will investigate the problem as quickly as possible and try to find a solution to it, and we will try to ensure that it does not happen again in the future.

If the problem cannot be resolved or you are dissatisfied with the solutions we propose and if you consider that the processing of personal data relating to you infringes the regulation, you may choose to take the matter to the court in your residence or to the Hungarian National Authority for Data Protection and Freedom of Information (*hereinafter: The Authority.*)

Contact details of the Authority:

Email: ugyfelszolgalat@naih.hu

Phone: +36-1-391-1400

Fax: +36-1-391-1410

Website: www.naih.hu

Seat: 9-11. Falk Miksa u. 1055 Budapest

Postal Address: PO Box: 9. 1363 Budapest